



STAFF ATTORNEY/BIA ACCREDITED REPRESENTATIVE

IMMIGRANT SURVIVORS PROJECT

"PIRC is the link, it is the hope, it is the light that guides immigrants to safety."

-Michele Pistone, Villanova Law Director of Clinic for Asylum, Refugee, and Emigrant Services

POSITION DESCRIPTION

The Pennsylvania Immigration Resource Center (PIRC) is a non-profit agency serving vulnerable immigrants through free legal services, education, and advocacy. PIRC's Immigrant Survivors Project (ISP) offers free victim-centered legal services to immigrant victims of domestic violence, sexual assault, and human trafficking through a mobile law office model of service delivery within a nine-county region of south central Pennsylvania.

JOB PURPOSE AND ACTIVITIES

- Provide immigration legal assistance and representation to victims of domestic violence, sexual assault, and human trafficking leveraging the protections allowed in law through VAWA, T-Visas, U-Visas, and related forms of relief.
- Provide information to victims about victim rights, victim compensation benefits, and the criminal justice system.
- Refer clients to victim service agencies and other community resources, as needed.
- Conduct outreach through participation in relevant community and stakeholder meetings and through participation in legal clinics as needed; Maintain and cultivate relationships with program partners, governmental agencies, nonprofit providers and other stakeholders.
- Assist in the recruitment and mentoring of pro bono attorneys and law students; provide training opportunities and CLEs, technical assistance, and mentoring to volunteer attorneys.
- Work closely with the ISP Managing Attorney and Executive Director to ensure compliance with contract and grant requirements for PIRC's Programs.
- Other tasks as assigned.

QUALIFICATIONS AND EXPERIENCE

- Law degree and licensed to practice law before the bar of any state in the U.S. preferred. Experienced BIA Accredited Representatives will also be considered.
- Fluency in Spanish (both written and verbal) required.
- At least one to two years' experience practicing immigration law (experience in VAWA, T-Visas, and U-Visas preferred).
- Prior experience working with survivors of domestic violence or sexual assault preferred.
- Passion for PIRC's mission and demonstrated commitment to immigration issues and public interest law.

- Strong sense of personal initiative and ability to manage multiple tasks without extensive supervision.
- Excellent verbal and written communication skills; excellent legal research and writing skills.
- Ability to travel within multi- county service area to provide services.

TYPE

Full-time Position; 40 hours per week

LOCATION

York, PA

ABOUT YORK

Historic York County is a rural community located in the Susquehanna River Valley of South Central Pennsylvania. With its low-cost living, York is also a short drive from Philadelphia, Harrisburg, Baltimore, Washington, D.C., Pittsburgh, and New York City. More information can be found here: <https://yorkcountypa.gov/about-york-county.html>

WHY PIRC

For immigrants in our community and in detention, the Pennsylvania Immigration Resource Center (PIRC) provides a unique combination of immigration legal services, advocacy, and education that provide protections to the most vulnerable immigrants in Pennsylvania. PIRC is an experienced provider of free, accessible, multilingual immigration services that empower, protect, and transform lives.

The staff at PIRC are its greatest strength. At PIRC, staff work in a collaborative environment that encourages the sharing of ideas and victories, no matter how large or small. PIRC offers a comprehensive benefits package including simple IRA, life insurance, generous paid leave, and flexible policies in a reflection of the organization's commitment to self-care. Members of PIRC are passionate, intelligent, and hardworking individuals all committed to the common cause of providing access to justice for immigrants.

TO APPLY

Please send a cover letter, resume, three references and a brief writing sample to Elizabeth Miller, Office Manager, at emiller@pirclaw.org or to PIRC, Attn: Office Manager, P.O. Box 20339, York PA 17402.

DEADLINE

Applications will be accepted on a rolling basis until July 22, 2017 or until the position is filled. Early submission highly encouraged. The Hiring Committee will begin screening resumes upon receipt.

PIRC is an equal opportunity employer. We value a diverse workforce and an inclusive workplace. PIRC encourages applications from all qualified individuals, without regard to race, religion, gender, sexual orientation, gender identity or expression, age, national origin, disability, marital status, or citizenship. Posted 6/15/17