



PIRC
Pennsylvania Immigration
Resource Center

Educating, advocating, ensuring access to justice.

LAW STUDENT SPRING 2019 INTERN

“PIRC saves lives. And does so over and over...The lives saved by PIRC include adults and children who face torture in their homelands, victims of sexual abuse and assault, and those fleeing unimaginable violence.” – Shoba Wadhia, Director for Penn State Law Center for Immigrants’ Rights

- Projects:** Vulnerable Populations in Detention Project (Immigration Court), Immigrant Survivors Project (VAWA, U & T visas).
- Approx. Dates:** Jan-March (dates and schedule flexible)
- Salary:** Unpaid. Willing to coordinate with applicable schools for students to earn course credit or fellowship funding.
- Location:** PIRC’s main office in York, Pennsylvania.
- Reports to:** PIRC’s Managing Attorneys, as well as Staff Attorneys who serve as project supervisors.
- Qualifications & Experience:**
- Rising 3L law student preferred;
 - Completion of *Immigration or Refugee Law* coursework preferred, but not required;
 - Spanish language skills preferred, but not required;
 - Excellent legal research/writing, organizational and time management skills required;
 - Previous experience with client intake and/or immigration helpful;
 - Ability to work independently, take initiative, and work effectively as team member required;
 - Ability to interact with people from various backgrounds and cultures required;
- Job Purpose and Activities**
- Conduct intakes with potential clients detained by the Department of Homeland Security in the York County Prison and with foreign-born victims of domestic and sexual violence in the local community and respond to telephone and written requests for legal assistance;
 - Evaluate potential forms of relief available to *pro se* detainees and local foreign-born victims; Identify vulnerable populations, both detained and non-detained, for direct representation by PIRC or for *pro bono* referral;
 - Under attorney supervision, assist with the preparation of applications for Cancellation of Removal, Adjustment of Status, Asylum, VAWA, Withholding of Removal or Convention Against Torture protections (including evidence gathering, briefing, affidavit writing and document preparation), and U and T visas;
 - Observe or participate in immigration court hearings;
 - Assist in locating referral resources and social services for vulnerable immigrants
 - Accompany PIRC staff to liaison meetings with Department of Homeland Security, Immigration Court, and coalition meetings with non-profit partners;

- Complete other office tasks as needed.

To Apply: Please send a cover letter, resume, writing sample, and three references to Jes Snyder, Office Manager, jsnyder@pirclaw.org, or P.O. Box 20339, York, PA 17402.

Deadline: Resumes will be accepted until December 1, or until the available positions are filled.

EOE