



STAFF ATTORNEY

DETAINED PROGRAMS

"PIRC is the link, it is the hope, it is the light that guides immigrants to safety."

-Michele Pistone, Villanova Law Director of Clinic for Asylum, Refugee, and Emigrant Services

POSITION DESCRIPTION

PIRC is a non-profit agency that provides education and direct legal representation to vulnerable immigrants, including individuals detained by the Department of Homeland Security in Pennsylvania detention facilities. PIRC provides legal orientations, individual consultations, self-help workshops, and pro bono attorney referral services under its Legal Orientation Program (LOP) at the York County Prison in York and at the Berks County Residential Center in Leesport, Pennsylvania. PIRC also provides direct representation and pro se legal assistance to detained immigrants facing removal from the United States including the most vulnerable immigrants who are torture survivors, mentally ill, or illiterate. The PIRC Detention Programs team provides services to immigrants from countries and cultures across the world, defending them against removal through litigation involving a wide range of legal issues.

JOB PURPOSE AND KEY ACTIVITIES

- Provide direct services under PIRC's Legal Orientation Program (LOP), including on-site presentations and workshops in detention facilities; provide individual orientations and prepare referrals for representation.
- Provide legal representation to detained clients under PIRC's Vulnerable Persons in Detention program and, as assigned, under the National Qualified Representative Program (NQRP) (for individuals deemed incompetent to represent themselves before the immigration court).
- Assist in the recruitment and training of pro bono attorneys and law students.
- Work closely with the Managing Attorney and Executive Director to ensure compliance with contract and grant requirements for PIRC's programs.
- Provide assistance at legal clinics within the community, as needed.
- Other tasks as assigned.

QUALIFICATIONS AND EXPERIENCE

- Law degree and license to practice law before the bar of any state in the U.S., required. (Applicants sitting for the bar exam encouraged to apply.)
- Fundamental knowledge of immigration law and immigration court procedures, preferred.
- Experience working with detained immigrants, preferred.
- Strong written and oral advocacy skills, required.
- Teaching experience and/or group presentation experience, highly desirable.

- Fluency in Spanish, required.
- Well-organized and able to work well independently and collaboratively under pressure, required.
- Demonstrated commitment to immigration issues and public interest law, preferred.

TYPE

Exempt position; full-time

LOCATION

York, PA

Relocation Assistance is available through PIRC for those willing to relocate to help us advance our mission!

ABOUT YORK

Historic York County, located in the Susquehanna River Valley of South Central Pennsylvania, is a short drive from Lancaster, Harrisburg, and Baltimore, and within easy access to Philadelphia, Washington, D.C., Pittsburgh, and New York City. With its low-cost living, the Susquehanna River Valley offers a quality of life, with [Harrisburg and Lancaster ranking in the top 20 places to live in the U.S.](#) More information can be found [here](#) and information about Lancaster County [here](#).

WHY PIRC

For immigrants in our community and in detention, the Pennsylvania Immigration Resource Center (PIRC) provides a unique combination of immigration legal services, advocacy, and education that provide protections to the most vulnerable immigrants in Pennsylvania. PIRC is an experienced provider of free, accessible, multilingual immigration services that empower, protect, and transform lives.

The staff at PIRC are its greatest strength. At PIRC, staff work in a collaborative environment that encourages the sharing of ideas and victories, no matter the how large or small. PIRC offers a comprehensive benefits package including simple IRA, life insurance, health/dental/vision insurance, generous paid leave and flextime policies in a reflection of the organization's commitment to self-care. Members of PIRC are passionate, intelligent, and hardworking individuals all committed to the common cause of providing access to justice for immigrants.

TO APPLY

Please send a cover letter, résumé, three references and a related writing sample (sample to be limited to 8 pages or fewer) to Jessica Snyder, Office Manager, at jsnyder@pirclaw.org or to PIRC, Attn: Office Manager, P.O. Box 20339, York, PA 17402.

Applications will be accepted on a rolling basis until April 15, 2019 or until the position is filled. Early submission highly encouraged. The Hiring Committee will begin screening resumes upon receipt.