



## STAFF ATTORNEY

### DETAINED PROGRAMS

*"PIRC is the link, it is the hope, it is the light that guides immigrants to safety."*

*-Michele Pistone, Villanova Law Director of Clinic for Asylum, Refugee, and Emigrant Services*

#### POSITION DESCRIPTION

PIRC is a non-profit agency that provides education and direct legal representation to vulnerable immigrants, including individuals detained by the Department of Homeland Security in Pennsylvania detention facilities. PIRC provides legal orientations, individual consultations, self-help workshops, and pro bono attorney referral services under its Legal Orientation Program (LOP) at the York County Prison in York and at the Berks County Residential Center in Leesport, Pennsylvania. PIRC also provides direct representation and pro se legal assistance to detained immigrants facing removal from the United States including the most vulnerable immigrants who are torture survivors, mentally ill, and illiterate. The PIRC Detention Programs team provides services to immigrants from countries and cultures across the world, defending them against removal through complex litigation on a wide range of legal issues.

#### JOB PURPOSE AND KEY ACTIVITIES

- Provide direct services under PIRC's Legal Orientation Program (LOP), including on-site presentations and workshops in detention facilities; provide individual orientations and prepare referrals for representation.
  - Provide legal representation to detained clients under PIRC's Vulnerable Persons in Detention program.
  - Assist in the recruitment and training of pro bono attorneys and law students.
  - Work closely with the Managing Attorney and Executive Director to ensure compliance with contract and grant requirements for PIRC's Programs.
  - Provide assistance at legal clinics within the community.
- Other tasks as assigned.

#### QUALIFICATIONS AND EXPERIENCE

- Law degree and licensed to practice law before the bar of any state in the U.S.
- Fundamental knowledge of immigration law and immigration court procedures preferred.
- Experience working with detained immigrants, preferred.
- Strong written and oral advocacy skills, required.
- Teaching experience and/or group presentation experience, highly desirable.
- Fluency in Spanish preferred, but not required.
- Well-organized and ability to work well independently as well as collaboratively in a under pressure.
- Demonstrated commitment to immigration issues and public interest law.

**TYPE**

Full-time Position; 40 hours per week

**LOCATION**

York, PA

**ABOUT YORK**

*Historic York County, located in the Susquehanna River Valley of South Central Pennsylvania, is a short drive from Lancaster, Harrisburg, and Baltimore, and within easy access to Philadelphia, Washington, D.C., Pittsburgh, and New York City. With its low-cost living, the Susquehanna River Valley offers a quality of life, with [Harrisburg and Lancaster ranking in the top 20 places to live in the U.S.](#) More information can be found about York [here](#) and information about Lancaster County [here](#).*

**WHY PIRC**

*For immigrants in our community and in detention, the Pennsylvania Immigration Resource Center (PIRC) provides a unique combination of immigration legal services, advocacy, and education that provide protections to the most vulnerable immigrants in Pennsylvania. PIRC is an experienced provider of free, accessible, multilingual immigration services that empower, protect, and transform lives.*

*The staff at PIRC are its greatest strength. At PIRC, staff work in a collaborative environment that encourages the sharing of ideas and victories, no matter the how large or small. PIRC offers a comprehensive benefits package including simple IRA, life insurance, generous paid leave and flexible policies in a reflection of the organization's commitment to self-care. Members of PIRC are passionate, intelligent, and hardworking individuals all committed to the common cause of providing access to justice for immigrants.*

**TO APPLY**

Please send a cover letter, resume, three references, including one from a current or previous supervisor, and a brief writing sample to Elizabeth Miller, Office Manager, at [emiller@pirclaw.org](mailto:emiller@pirclaw.org) or to PIRC, Attn: Office Manager, P.O. Box 20339, York PA 17402.

**DEADLINE**

**Applications will be accepted on a rolling basis until November 30, 2017 or until the position is filled. Early submission highly encouraged. The Hiring Committee will begin screening resumes upon receipt.**

PIRC is an equal opportunity employer. We value a diverse workforce and an inclusive workplace. PIRC encourages applications from all qualified individuals, without regard to race, religion, gender, sexual orientation, gender identity or expression, age, national origin, disability, marital status, or citizenship.